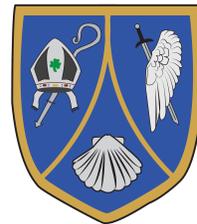


BLESSED TRINITY CATHOLIC SCHOOL

109 S. Military Road • Dane, WI 53529 • (608) 592-5711, ext. 7
www.btcatholic.us/school



Blessed Trinity Catholic School Frequently Asked Questions

Q: When are the Newsletters and how can I find them?

A: Every Friday we will email out the newsletter. You will also be able to locate all newsletters on our website:
<https://btcatholic.us/weekly-update>

Q: When are Hot/Cold lunch days?

A: Currently hot lunch is Tuesday and Thursday every week.

Cold lunch is Monday, Wednesday and Friday for now. You do not have to participate in the hot lunch program, if you would prefer to send a lunch with your child everyday that is perfectly acceptable. Milk is available everyday.

Q: How does the school bill for hot lunch and milk?

A: Lunch and Milk is \$2.50. Milk is \$0.50 on cold lunch days. You are able to deposit an amount that will get your child(ren) through a term, semester or year. Any unused funds will be available for use in the following term.

You will be notified 1 time per month with the lunch/milk balances of your child(ren). If you would like to check in with their balances at any time, feel free to contact the School Office at 608.592.5711 ext 6. We do not send out an official "bill" for hot lunch and milk at this time.

Q: What happens if the fund in my child's lunch account are depleted before the end of a term?

A: The monthly notification of account balances will help with this, if your child's account is running low, you can deposit money into their account at any time via Cash or Check at the school office. If your child's account drops below 0, you will be notified of an outstanding balance. If your child's balance reaches a negative balance of \$50.00, your child will no longer be able to participate in the hot lunch and milk programs until their account is paid in full. If this happens, a notification will be emailed to you.

Q: When & Where is drop off?

A: Drop off is anywhere between 7:30am and 7:45am. Students may enter the school by the double doors between the Church and the Gym. When students come in they are to sit at a table and quietly read a book or other activity while waiting for school to begin. Please make sure that if you are using the upper parking lot for **drop off that it is a quick transition**. If you need to park for any reason, please park in the lower parking lot. This ensures that staff and students are able to utilize the upper parking lot.

Q: When & Where is pick up?

A: Students will exit through the school doors at 2:30pm when the bell rings. The school doors are located on the right hand side of the building by the sidewalk. Parents are asked to please park in the **lower parking lot for pick up**. With the increasing number of students we want to ensure that everyone exits the building safely at the end of the day.

Q: Who do we contact if our child is going to be late or needs to leave early?

A: Please notify the School Office either via phone (608.592.5711 ext 6) or via email (btschool@btcatholic.us) **Prior to the 7:45am, to ensure your child is marked as excused when appropriate. Please see our School Handbook for more information.** The School Office will notify your child's Teacher.

Q: I heard that Teacher Ease is being used in the Madison Diocese for all school systems. Do I need an account?

A: As of right now, our school is still in the transition process of using Teacher Ease. In the future we hope to be able to use Teacher Ease as a platform for communication and information. However this year we are not prepared to make that transition.